



Board Meeting Agenda

November 14, 2012

6-8 pm

56 Arbor Street, Suite 310A, Hartford

6:00 pm	Call to Order – MaryEllen Thibodeau
6:05	Approve minutes of July 2012 meeting - All
6:10	Financial Report, 990s, Lease Increase - KK
6:20	Critical upcoming fundraising events: Annual Dinner; Annual Appeal; plus jerseys
6:35	Membership Report – KK
6:40	Governance <ul style="list-style-type: none"> • Board profile, committees - KK • Upcoming retirements, upcoming reappointments, recruiting – MET • Next steps for strategic planning & budget - KK
6:50	Advocacy - KK, Mark <ul style="list-style-type: none"> • Flower Street success • Comprehensive Energy Strategy • Vulnerable User bill • Complete Streets implementation • MAP 21 - fully fund, staff, implement • BPAB
7:00	Events - KK <ul style="list-style-type: none"> • Annual Dinner – Nov 29 • National summit and Lobby Day – March 2013 • Annual Summit – end April, early May 2013 • Discover Hartford - bottom line; sponsor recruitment for 2013
7:10	Bike Education – MET
7:20	Bike to Work – KK
7:25	Outreach & Education - KK <ul style="list-style-type: none"> • UConn • Greater NH Community Fund • HYPE – civics coach for Barstools to Ballots program • FVTC Annual Meeting (MET 11/16) • Powerpoint
7:35	Other updates <ul style="list-style-type: none"> • Bennington, New Milford, Norwalk – Tom? • Other?
7:50	Wrap Up & Recap <ul style="list-style-type: none"> • Review action steps from tonight's meeting • Next full board meeting: January 9, 2013 – 5-8 pm to focus primarily on the budget and strategic plan? • Next Executive Committee meeting: Wed. December 12, 2012
8:00	Adjourn

Bike Walk Connecticut

Bike Walk Connecticut
Meeting of the Board of Directors
Wednesday, September 12, 2012 6-8 PM
56 Arbor St, Suite 310A, Hartford, CT 06105

Attendees: Ken Livingston, Stuart Popper, Martha Page, Tom O'Brien, Chris Brown, Mary Ellen Thibodeau, Mark Paquette, Emily Wolfe, Richard Durishin, Bev Hughes, Kelly Kennedy

- Meeting called to order at 6:45 by Mary Ellen Thibodeau. Start of meeting was delayed to allow time for a full quorum of board members to be present.
- On a motion filed by Chris Brown and seconded by Bev Hughes the minutes of the July 12th meeting was accepted.
- Jeff McGuane's resignation was accepted. Richard Durishin's qualifications were brought before the board. On a motion filed by Stuart Plotner and seconded by Martha Page, Richard Durishin was accepted as a new board member.

- **Finance Report**
 - Ken Livingston went over the financial reports. At the current time BWCT does not have a cash flow problem even though we show a deficit for the current year.
 - Tour registrations are coming in. They are expected to generate positive income for BWCT.
 - 990 report to be filed next week.

- **Outstanding Requests for Funding**
 - Three bike shops haven't fulfilled their pledges for Bike to Work. Mary Ellen and Kelly will be contacting them
 - Mary Ellen talked to Farmington Valley Trail Council about funding. They are interested in supporting our advocacy. They have no interest in getting into advocacy themselves.
 - Mary Ellen and Ken are active in the West Hartford Advocacy group which has much community support.

- **Governance**
 - Kelly plans to put together a board orientation packet. It should include conflict of interest and expectations of board members.
 - Committee structure needs to be revised. Kelly will look for structure put together at Board retreat in 2010. Board members need to be assigned to various committees
 - Charlie needs to be taken off check signature. Suggested that Kelly be added as signator.

- **Advocacy**
 - Kelly asked that we establish procedures as to who is able to speak for Bike Walk Connecticut during advocacy events..
 - The meetings on the Flower Street closing needed action, but we had no procedures in place for handling that at the last minute. Fortunately several members and board members were able to responsibly speak. The potential for this type of event being poorly handled by the press is great if proper guidelines are not in place.

-
- Hartford and West Hartford both had very successful Bike Advocacy meetings in the last month.

- **Bike Education**
 - Chris conducted a very successful Traffic Skills 101 at 56 Arbor Street. Similar classes will be planned
 - We are meeting with South Windsor schools to see if they want to run future programs with LCI's or on there own.
 - Talking to Simsbury to see if there is interest in Bike Ed as part of their Bike Friendly status.
- **Report on other statewide initiatives**
 - Tom O'Brien reported on the Norwalk River Valley Trail which is now 34 miles long.
 - Tom and Kelly will establish communications for this trail with Bike Walk Connecticut.

- **Discover Hartford Tour**
 - Committee has event for September 29th well organized.
 - Still looking for volunteers to help with registration, and manning BWCT table during the ride and the Envision Fest after the ride.
 - Need board members to help publicize the tour and to get more to sign up ahead.

- **Annual Dinner**
 - Date – November 29th
 - Place – Central Connecticut State University
 - Suggested Speakers – Dan Esty, Danel Molloy

- **Bike Walk Summit**
 - Date – January or February, 2013 to coincide with legislature
 - Place – have requested use of building at Yale
 - Suggested topic – How to become a bike friendly community

- **Action Steps**
 - **All** - volunteer for Discover Hartford or tabling on 9/29
 - **All** - register for Discover Hartford
 - **All** - select at least two committees to serve on (pending Kelly's solicitation)
 - **All** - help distribute Discover Hartford posters and cards
 - **All** - Please search your email if you think you might have received committee descriptions or board manual components electronically

 - **Chris** - Send correspondence from DOT on Flower Street to the Board and Kelly

 - **Kelly** - Look for committee descriptions
 - **Kelly** - Look for board manual components
 - **Kelly** - Solicit committee memberships from the board

- **Kelly** - develop board policies
- **Kelly** - export data from Giftworks, fine tune membership lists, send renewal notices

- **Ken** - confirm whether it was agreed to add Kelly as bank signatory?
- **Ken** - remove Charlie as a bank signatory
- **Ken** - do balance sheet for YTD finances

- **Martha** - send conflict of interest, whistleblower, document retention policy samples to Kelly
- **Martha and Kelly** - meet in early October on fundraising plan, giftworks

- **Richard** - touch base with Tom Dellar (tdellar@hartford.gov)

- **Tom and Kelly** - follow up conversation about engaging Fairfield county group

- **Next Meeting-** Wed. Nov 14, 2012
- **Adjourn:**
 - Meeting adjourned by Mary Ellen at 8:10

Respectfully Submitted,

Beverly Hughes, Secretary

9:16 PM
11/11/12
Cash Basis

Bike Walk Connecticut
Balance Sheet
As of October 31, 2012

	<u>Oct 31, 12</u>
ASSETS	
Current Assets	
Checking/Savings	
Other Income	-25.00
13000 · Petty Cash	22.05
10000 · Webster Bank - checking	79,233.22
11000 · PayPal	7,276.98
12000 · CD	10,584.73
Total Checking/Savings	<u>97,091.98</u>
Total Current Assets	<u>97,091.98</u>
TOTAL ASSETS	<u>97,091.98</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
20000 · Accounts Payable	-250.00
Total Accounts Payable	-250.00
Credit Cards	
14000 · Webster Bank Credit Card	862.85
Total Credit Cards	862.85
Other Current Liabilities	
24000 · Payroll Liabilities	3,769.55
Total Other Current Liabilities	<u>3,769.55</u>
Total Current Liabilities	<u>4,382.40</u>
Total Liabilities	4,382.40
Equity	
32000 · Unrestricted Net Assets	109,414.44
Net Income	-16,704.86
Total Equity	<u>92,709.58</u>
TOTAL LIABILITIES & EQUITY	<u>97,091.98</u>

**Bike Walk Connecticut
 Profit & Loss
 October 2012**

	<u>Oct 12</u>
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43450 · Individual Contributions	145.00
Total 43400 · Direct Public Support	<u>145.00</u>
47200 · Program Income	
47250 · Bike Education	650.00
47210 · Bike to Work	586.00
47220 · Memberships	
47222 · Membership Dues	
47222.2 · Renewal Memberships	190.00
Total 47222 · Membership Dues	<u>190.00</u>
47220 · Memberships - Other	815.00
Total 47220 · Memberships	<u>1,005.00</u>
47240 · Rides and Walks	
47244 · Hartford Bike Tour Regi	45.00
47244 · Hartford Bike Tour Registration	3,520.00
47245 · Discover Hartford Tour Sponsors	1,000.00
Total 47240 · Rides and Walks	<u>4,565.00</u>
47240* · Program Service Fees	
47231 · Annual Dinner	120.00
Total 47240* · Program Service Fees	<u>120.00</u>
Total 47200 · Program Income	<u>6,926.00</u>
Total Income	<u>7,071.00</u>
Gross Profit	7,071.00
Expense	
65100* · Other Types of Expenses	
65120* · Insurance - Liability, D and O	88.00
Total 65100* · Other Types of Expenses	<u>88.00</u>
63000 · Program Services Expenses	
63300 · Hartford Tour	
63370 · Equipment rental	25.00
63350 · Materials	19.86
63320 · Outside Contract Services	131.35
63330 · Supplies	372.55
Total 63300 · Hartford Tour	<u>548.76</u>
63400 · Bike Education	
63405 · Contractural Services	200.00
63440 · Transportaion/Equipment	63.77
Total 63400 · Bike Education	<u>263.77</u>
Total 63000 · Program Services Expenses	812.53
65000 · Operations	
65080 · Equipment	92.95
65330 · Salaries	5,769.24
65005 · Bank Service Charges	
65005.2 · PayPal Service Charge	48.78
65005.3 · Credit Card Processing Fee	29.17
65005 · Bank Service Charges - Other	82.22
Total 65005 · Bank Service Charges	<u>160.17</u>

9:14 PM
11/11/12
Cash Basis

Bike Walk Connecticut
Profit & Loss
October 2012

	<u>Oct 12</u>
65120 · Insurance - Liability, D and O	712.80
65200 · Technology, software, etc.	213.00
65310 · Conference, Convention, Meeting	75.00
65320 · Travel	3.00
	<hr/>
Total 65000 · Operations	7,026.16
66000 · Payroll Expenses	441.34
	<hr/>
Total Expense	8,368.03
	<hr/>
Net Ordinary Income	-1,297.03
	<hr/>
Net Income	<u><u>-1,297.03</u></u>

Bike Walk Connecticut
Profit & Loss
 January through October 2012

	Jan - Oct 12
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43460 · Legacies and Bequests	1,835.80
43450 · Individual Contributions	
43453 · Annual Appeal	757.75
43454 · Employer Matching Gifts	1,336.90
43450 · Individual Contributions - Other	502.00
Total 43450 · Individual Contributions	2,596.65
Total 43400 · Direct Public Support	4,432.45
47200 · Program Income	
47270 · Hartford Bicycle Rack Project	2,533.00
47250 · Bike Education	3,995.00
47210 · Bike to Work	9,603.91
47220 · Memberships	
47222 · Membership Dues	
47222.2 · Renewal Memberships	3,603.60
47222.1 · New Memberships	105.00
47222 · Membership Dues - Other	2,650.00
Total 47222 · Membership Dues	6,358.60
47220 · Memberships - Other	766.10
Total 47220 · Memberships	7,124.70
47240 · Rides and Walks	
47244 · Hartford Bike Tour Regi	800.00
47244 · Hartford Bike Tour Registration	14,805.00
47245 · Discover Hartford Tour Sponsors	4,638.73
47246 · Discover Bike Tour Grants	7,000.00
Total 47240 · Rides and Walks	27,243.73
47240* · Program Service Fees	
47231 · Annual Dinner	120.00
47233 · Silent Auction	87.00
Total 47240* · Program Service Fees	207.00
47200 · Program Income - Other	1,601.20
Total 47200 · Program Income	52,308.54
Total Income	56,740.99
Gross Profit	56,740.99
Expense	
68300 · Travel and Meetings	
68320 · Travel	114.00
68310 · Conference, Convention, Meeting	537.50
Total 68300 · Travel and Meetings	651.50
65100* · Other Types of Expenses	
65120* · Insurance - Liability, D and O	88.00
Total 65100* · Other Types of Expenses	88.00
63000 · Program Services Expenses	
63900 · Statewide Summit	1,383.91
63020 · Outside Contract Services	3,498.38
63100 · Annual Dinner	78.00

9:15 PM
 11/11/12
 Cash Basis

Bike Walk Connecticut
Profit & Loss
 January through October 2012

	Jan - Oct 12
63300 · Hartford Tour	
63370 · Equipment rental	25.00
63350 · Materials	4,613.80
63310 · Printing	2,306.88
63320 · Outside Contract Services	3,118.85
63330 · Supplies	416.96
63300 · Hartford Tour - Other	200.00
Total 63300 · Hartford Tour	10,681.49
63400 · Bike Education	
63405 · Contractural Services	1,043.75
63440 · Transportaion/Equipment	63.77
Total 63400 · Bike Education	1,107.52
63500 · Bike to Work	
63560 · Prizes	1,830.00
63540 · Food	1,330.00
63510 · Advertising	3,876.83
63500 · Bike to Work - Other	200.00
Total 63500 · Bike to Work	7,236.83
63600 · Advocacy Expenses	1,251.20
Total 63000 · Program Services Expenses	25,237.33
65000 · Operations	
65011 · Board Development	150.37
65090 · Office Space- Rent	3,600.00
65080 · Equipment	1,401.90
65330 · Salaries	28,846.20
65110 · Marketing/Promotion	50.00
65001 · Business Registration Fees	385.00
65005 · Bank Service Charges	
65005.2 · PayPal Service Charge	149.85
65005.3 · Credit Card Processing Fee	315.00
65005.2 · PayPal Service Charges	294.01
65005.1 · Payroll Processing Charges	575.09
65005 · Bank Service Charges - Other	233.97
Total 65005 · Bank Service Charges	1,567.92
65015 · Membership Dues	400.00
65020 · Postage, Mailing Service	425.10
65030 · Printing and Copying	5.60
65040 · Supplies	33.01
65050 · Telephone, Telecommunications	962.35
65060 · Website	47.88
65120 · Insurance - Liability, D and O	3,732.15
65200 · Technology, software, etc.	675.87
65310 · Conference, Convention, Meeting	351.94
65320 · Travel	674.85
Total 65000 · Operations	43,310.14
66000 · Payroll Expenses	2,836.75
Total Expense	72,123.72
Net Ordinary Income	-15,382.73
Other Income/Expense	
Other Expense	
80000 · Ask My Accountant	1,322.13
Total Other Expense	1,322.13
Net Other Income	-1,322.13
Net Income	-16,704.86



Bike Walk Connecticut Board Profile

	Brown	Durishin	Fry	Hayes	Hughes	LaFleur	Livingston	O'Brien	Page	Paquette	Popper	Rivera	Thibodeau	Wolfe	
Demographics															
County	Hartford		Hartford	Hartford	Hartford		Hartford	Litchfield	Hartford	Tolland	Tolland	Hartford	Hartford	Hartford	
Gender	M		F	F	F	M	M	M	F	M	M	M	F	F	
Age Group	36-50		51-65	51-65	>65		36-50	51-65	51-65	51-65	51-65	<35	51-65	51-65	
Race/Ethnicity	Afro-IrishGermanAnglo-CanadianAmerican		white	Caucasian	caucasian		white	Caucasian	White	white	White	Puerto Rican	white	white	
Bike/Ped Interests	Cycling		Both	Both	Cycling		Both	Both	Cycling	Both	Both	Ped	Both	Both	
Professional interests, skills, experience															
LCI?	Yes		Yes	No	No		No	No	No	No	Yes	No	Yes	No	4
Advertising	x														1
Bike Repair	x														1
Community Education												x			1
Development/Fundraising				x	x				x				x	x	5
Engineering			x				x				x				3
Event Planning				x									x		2
Finance/Accounting							x								1
Graphic Design							x								1
Legal													x		1
Lobbying											x				1
Marketing/PR/Communications				x			x	x					x		4
Nonprofit Management									x				x	x	3
Real Estate Development														x	1
Strategic Planning							x		x	x	x				4
Technology							x			x					2
Urban Planning			x				x			x	x			x	5



November 14, 2012

Daniel C. Esty, Commissioner
Connecticut Department of Energy and Environmental Protection
79 Elm Street
Hartford, CT 06106-5127

Dear Commissioner Esty:

As advocates for bikeable, walkable communities across Connecticut, Bike Walk Connecticut is pleased to have the opportunity to comment on the transportation component of DEEP's Draft Comprehensive Energy Strategy.

The data put forward throughout the Transportation Sector Strategy makes a strong case for the significant role that truly bikeable, walkable communities would play in reducing vehicle miles traveled (VMTs), thus reducing the energy demands for transportation and the greenhouse gases associated with it. Although outside the scope of the energy strategy document, we believe the economic and public health benefits to bikeable, walkable communities are also significant.

We support DEEP's recommendation 3 to Facilitate Transit-Oriented Development to Increase Mobility and Create More Livable Communities (page 177). As the specific implementation steps for that recommendation become fleshed out, we urge DEEP to incorporate the following:

- Robust implementation of Connecticut's Complete Streets statutes (Conn. Pub. Acts 09-154 and Conn. Gen. Stat. Secs. 13a-153f and 13b-13a); the Share the Road campaign (Conn. Gen. Stat. Sec. CGS 14-232(13)(a)); and the recommendations of the Bicycle & Pedestrian Advisory Board, which will make "active transportation" options safer and more feasible, thereby making it easier for people to reduce their VMTs;
- Strong coordination with other state agencies where their work overlaps and supports the goals of this Comprehensive Energy Strategy, such as with DOT, OPM, DECD, and Public Health;
- Employer incentives for bike to work programs; and
- A "Lead by Example" approach throughout state government, wherein offices in the executive, legislative and judicial branches promote and facilitate a bike to work program and work toward Bicycle Friendly Business accreditation, which to its great credit, DEEP has attained. (Congratulations!)

We look forward to working with you to help bring this strategy to fruition.

Sincerely,

Kelly Kennedy, Executive Director
Bike Walk Connecticut

BOARD OF DIRECTORS

OFFICERS

MaryEllen Thibodeau
President

Mark Paquette
Vice President

Sandy Fry
Corporate Secretary

Beverly Hughes
Recording Secretary

Ken Livingston
Treasurer

Anne I. Hayes
Past President

DIRECTORS

Chris Brown

Richard Durishin

Gerry LaFleur

Tom O'Brien

Martha Page

Stuart Popper

Luis Rivera

Emily Wolfe

EXECUTIVE DIRECTOR
Kelly Kennedy

Bike Walk Connecticut

PO Box 270149, West Hartford, CT 06127-0149 | 860.904.2420 | bikewalkct@bikewalkct.org | www.bikewalkct.org

9:18 PM

11/11/12

Cash Basis

Bike Walk Connecticut Profit & Loss Budget vs. Actual January through October 2012

	Jan - Oct 12	Budget
Ordinary Income/Expense		
Income		
43400 · Direct Public Support		
43460 · Legacies and Bequests	1,835.80	
43410 · Corporate Contributions	0.00	16,700.00
43450 · Individual Contributions		
43453 · Annual Appeal	757.75	2,500.00
43454 · Employer Matching Gifts	1,336.90	
43452 · United Way/Workplace Giving	0.00	2,500.00
43450 · Individual Contributions - Other	502.00	500.00
Total 43450 · Individual Contributions	<u>2,596.65</u>	<u>5,500.00</u>
Total 43400 · Direct Public Support	4,432.45	22,200.00
46400 · Miscellaneous Income		
46430 · Excess Food Kitty	0.00	50.00
46400 · Miscellaneous Income - Other	0.00	100.00
Total 46400 · Miscellaneous Income	0.00	150.00
47200 · Program Income		
47270 · Hartford Bicycle Rack Project	2,533.00	
47250 · Bike Education	3,995.00	3,000.00
47210 · Bike to Work	9,603.91	
47220 · Memberships		
47222 · Membership Dues		
47222.2 · Renewal Memberships	3,603.60	7,000.00
47222.1 · New Memberships	105.00	7,000.00
47222 · Membership Dues - Other	2,650.00	
Total 47222 · Membership Dues	<u>6,358.60</u>	<u>14,000.00</u>
47221 · Bike Shop/Business Memberships	0.00	1,500.00
47220 · Memberships - Other	766.10	
Total 47220 · Memberships	<u>7,124.70</u>	<u>15,500.00</u>
47240 · Rides and Walks		
47244 · Hartford Bike Tour Regi	800.00	
47244 · Hartford Bike Tour Registration	14,805.00	15,000.00
47245 · Discover Hartford Tour Sponsors	4,638.73	10,000.00
47246 · Discover Bike Tour Grants	7,000.00	3,000.00
Total 47240 · Rides and Walks	<u>27,243.73</u>	<u>28,000.00</u>
47240* · Program Service Fees		
47231 · Annual Dinner	120.00	10,000.00
47232 · T-Shirt Sales	0.00	1,000.00
47233 · Silent Auction	87.00	4,000.00
Total 47240* · Program Service Fees	<u>207.00</u>	<u>15,000.00</u>

9:18 PM
 11/11/12
 Cash Basis

Bike Walk Connecticut Profit & Loss Budget vs. Actual January through October 2012

	Jan - Oct 12	Budget
47200 · Program Income - Other	1,601.20	
Total 47200 · Program Income	52,308.54	61,500.00
Total Income	56,740.99	83,850.00
Gross Profit	56,740.99	83,850.00
Expense		
68300 · Travel and Meetings		
68320 · Travel	114.00	
68310 · Conference, Convention, Meeting	537.50	
68300 · Travel and Meetings - Other	0.00	325.00
Total 68300 · Travel and Meetings	651.50	325.00
65100* · Other Types of Expenses		
65120* · Insurance - Liability, D and O	88.00	
Total 65100* · Other Types of Expenses	88.00	
62800 · Facilities and Equipment		
62870 · Property Insurance	0.00	2,100.00
62800 · Facilities and Equipment - Other	0.00	2,000.00
Total 62800 · Facilities and Equipment	0.00	4,100.00
63000 · Program Services Expenses		
63900 · Statewide Summit	1,383.91	
63800 · Hartford Bicycle Rack Project		
63801 · Contract Servicess	0.00	1,500.00
Total 63800 · Hartford Bicycle Rack Project	0.00	1,500.00
63010 · Printing	0.00	500.00
63020 · Outside Contract Services	3,498.38	
63100 · Annual Dinner		
63110 · Printing	0.00	250.00
63130 · Supplies	0.00	250.00
63140 · Food and Beverages	0.00	4,000.00
63160 · Postage	0.00	250.00
63100 · Annual Dinner - Other	78.00	
Total 63100 · Annual Dinner	78.00	4,750.00

9:18 PM

11/11/12

Cash Basis

Bike Walk Connecticut
Profit & Loss Budget vs. Actual
January through October 2012

	Jan - Oct 12	Budget
63300 - Hartford Tour		
63370 - Equipment rental	25.00	500.00
63350 - Materials	4,613.80	2,000.00
63310 - Printing	2,306.88	2,000.00
63320 - Outside Contract Services	3,118.85	2,000.00
63330 - Supplies	416.96	1,000.00
63340 - Postage	0.00	500.00
63300 - Hartford Tour - Other	200.00	
Total 63300 - Hartford Tour	10,681.49	8,000.00
63400 - Bike Education		
63406 - Printing	0.00	100.00
63405 - Contractural Services	1,043.75	5,000.00
63401 - Travel	0.00	100.00
63440 - Transportaion/Equipment	63.77	
63410 - Supplies	0.00	250.00
Total 63400 - Bike Education	1,107.52	5,450.00
63500 - Bike to Work		
63560 - Prizes	1,830.00	
63540 - Food	1,330.00	
63510 - Advertising	3,876.83	
63500 - Bike to Work - Other	200.00	500.00
Total 63500 - Bike to Work	7,236.83	500.00
63600 - Advocacy Expenses	1,251.20	
Total 63000 - Program Services Expenses	25,237.33	20,700.00
65000 - Operations		
65011 - Board Development	150.37	
65090 - Office Space- Rent	3,600.00	4,800.00
65080 - Equipment	1,401.90	1,800.00
65340 - Benefits/Employment Taxes	0.00	2,000.00
65330 - Salaries	28,846.20	45,000.00
65110 - Marketing/Promotion	50.00	
65001 - Business Registration Fees	385.00	750.00
65005 - Bank Service Charges		
65005.2 - PayPal Service Charge	149.85	
65005.3 - Credit Card Processing Fee	315.00	
65005.2 - PayPal Service Charges	294.01	
65005.1 - Payroll Processing Charges	575.09	
65005 - Bank Service Charges - Other	233.97	2,000.00
Total 65005 - Bank Service Charges	1,567.92	2,000.00

9:18 PM
11/11/12
Cash Basis

Bike Walk Connecticut
Profit & Loss Budget vs. Actual
January through October 2012

	Jan - Oct 12	Budget
65010 · Books, Subscriptions, Reference	0.00	250.00
65015 · Membership Dues	400.00	500.00
65020 · Postage, Mailing Service	425.10	1,000.00
65030 · Printing and Copying	5.60	1,000.00
65040 · Supplies	33.01	1,500.00
65050 · Telephone, Telecommunications	962.35	1,000.00
65060 · Website	47.88	1,500.00
65120 · Insurance - Liability, D and O	3,732.15	4,000.00
65200 · Technology, software, etc.	675.87	
65310 · Conference, Convention, Meeting	351.94	500.00
65320 · Travel	674.85	1,000.00
Total 65000 · Operations	43,310.14	68,600.00
66000 · Payroll Expenses	2,836.75	
Total Expense	72,123.72	93,725.00
Net Ordinary Income	-15,382.73	-9,875.00
Other Income/Expense		
Other Expense		
80000 · Ask My Accountant	1,322.13	
Total Other Expense	1,322.13	
Net Other Income	-1,322.13	
Net Income	-16,704.86	-9,875.00

9:18 PM
 11/11/12
 Cash Basis

Bike Walk Connecticut Profit & Loss Budget vs. Actual January through October 2012

	\$ Over Budget	% of Budget
Ordinary Income/Expense		
Income		
43400 · Direct Public Support		
43460 · Legacies and Bequests		
43410 · Corporate Contributions	-16,700.00	0.0%
43450 · Individual Contributions		
43453 · Annual Appeal	-1,742.25	30.3%
43454 · Employer Matching Gifts		
43452 · United Way/Workplace Giving	-2,500.00	0.0%
43450 · Individual Contributions - Other	2.00	100.4%
Total 43450 · Individual Contributions	-2,903.35	47.2%
Total 43400 · Direct Public Support	-17,767.55	20.0%
46400 · Miscellaneous Income		
46430 · Excess Food Kitty	-50.00	0.0%
46400 · Miscellaneous Income - Other	-100.00	0.0%
Total 46400 · Miscellaneous Income	-150.00	0.0%
47200 · Program Income		
47270 · Hartford Bicycle Rack Project		
47250 · Bike Education	995.00	133.2%
47210 · Bike to Work		
47220 · Memberships		
47222 · Membership Dues		
47222.2 · Renewal Memberships	-3,396.40	51.5%
47222.1 · New Memberships	-6,895.00	1.5%
47222 · Membership Dues - Other		
Total 47222 · Membership Dues	-7,641.40	45.4%
47221 · Bike Shop/Business Memberships	-1,500.00	0.0%
47220 · Memberships - Other		
Total 47220 · Memberships	-8,375.30	46.0%
47240 · Rides and Walks		
47244 · Hartford Bike Tour Regi		
47244 · Hartford Bike Tour Registration	-195.00	98.7%
47245 · Discover Hartford Tour Sponsors	-5,361.27	46.4%
47246 · Discover Bike Tour Grants	4,000.00	233.3%
Total 47240 · Rides and Walks	-756.27	97.3%
47240* · Program Service Fees		
47231 · Annual Dinner	-9,880.00	1.2%
47232 · T-Shirt Sales	-1,000.00	0.0%
47233 · Silent Auction	-3,913.00	2.2%
Total 47240* · Program Service Fees	-14,793.00	1.4%

9:18 PM
 11/11/12
 Cash Basis

Bike Walk Connecticut Profit & Loss Budget vs. Actual January through October 2012

	\$ Over Budget	% of Budget
47200 · Program Income - Other		
Total 47200 · Program Income	-9,191.46	85.1%
Total Income	-27,109.01	67.7%
Gross Profit	-27,109.01	67.7%
Expense		
68300 · Travel and Meetings		
68320 · Travel		
68310 · Conference, Convention, Meeting		
68300 · Travel and Meetings - Other	-325.00	0.0%
Total 68300 · Travel and Meetings	326.50	200.5%
65100* · Other Types of Expenses		
65120* · Insurance - Liability, D and O		
Total 65100* · Other Types of Expenses		
62800 · Facilities and Equipment		
62870 · Property Insurance	-2,100.00	0.0%
62800 · Facilities and Equipment - Other	-2,000.00	0.0%
Total 62800 · Facilities and Equipment	-4,100.00	0.0%
63000 · Program Services Expenses		
63900 · Statewide Summit		
63800 · Hartford Bicycle Rack Project		
63801 · Contract Servicess	-1,500.00	0.0%
Total 63800 · Hartford Bicycle Rack Project	-1,500.00	0.0%
63010 · Printing	-500.00	0.0%
63020 · Outside Contract Services		
63100 · Annual Dinner		
63110 · Printing	-250.00	0.0%
63130 · Supplies	-250.00	0.0%
63140 · Food and Beverages	-4,000.00	0.0%
63160 · Postage	-250.00	0.0%
63100 · Annual Dinner - Other		
Total 63100 · Annual Dinner	-4,672.00	1.6%

9:18 PM

11/11/12

Cash Basis

Bike Walk Connecticut Profit & Loss Budget vs. Actual January through October 2012

	\$ Over Budget	% of Budget
63300 - Hartford Tour		
63370 - Equipment rental	-475.00	5.0%
63350 - Materials	2,613.80	230.7%
63310 - Printing	306.88	115.3%
63320 - Outside Contract Services	1,118.85	155.9%
63330 - Supplies	-583.04	41.7%
63340 - Postage	-500.00	0.0%
63300 - Hartford Tour - Other		
Total 63300 - Hartford Tour	2,681.49	133.5%
63400 - Bike Education		
63406 - Printing	-100.00	0.0%
63405 - Contractual Services	-3,956.25	20.9%
63401 - Travel	-100.00	0.0%
63440 - Transportaion/Equipment		
63410 - Supplies	-250.00	0.0%
Total 63400 - Bike Education	-4,342.48	20.3%
63500 - Bike to Work		
63560 - Prizes		
63540 - Food		
63510 - Advertising		
63500 - Bike to Work - Other	-300.00	40.0%
Total 63500 - Bike to Work	6,736.83	1,447.4%
63600 - Advocacy Expenses		
Total 63000 - Program Services Expenses	4,537.33	121.9%
65000 - Operations		
65011 - Board Development		
65090 - Office Space- Rent	-1,200.00	75.0%
65080 - Equipment	-398.10	77.9%
65340 - Benefits/Employment Taxes	-2,000.00	0.0%
65330 - Salaries	-16,153.80	64.1%
65110 - Marketing/Promotion		
65001 - Business Registration Fees	-365.00	51.3%
65005 - Bank Service Charges		
65005.2 - PayPal Service Charge		
65005.3 - Credit Card Processing Fee		
65005.2 - PayPal Service Charges		
65005.1 - Payroll Processing Charges		
65005 - Bank Service Charges - Other	-1,766.03	11.7%
Total 65005 - Bank Service Charges	-432.08	78.4%

9:18 PM

11/11/12

Cash Basis

Bike Walk Connecticut
Profit & Loss Budget vs. Actual
January through October 2012

	\$ Over Budget	% of Budget
65010 · Books, Subscriptions, Reference	-250.00	0.0%
65015 · Membership Dues	-100.00	80.0%
65020 · Postage, Mailing Service	-574.90	42.5%
65030 · Printing and Copying	-994.40	0.6%
65040 · Supplies	-1,466.99	2.2%
65050 · Telephone, Telecommunications	-37.65	96.2%
65060 · Website	-1,452.12	3.2%
65120 · Insurance - Liability, D and O	-267.85	93.3%
65200 · Technology, software, etc.		
65310 · Conference, Convention, Meeting	-148.06	70.4%
65320 · Travel	-325.15	67.5%
Total 65000 · Operations	-25,289.86	63.1%
66000 · Payroll Expenses		
Total Expense	-21,601.28	77.0%
Net Ordinary Income	-5,507.73	155.8%
Other Income/Expense		
Other Expense		
80000 · Ask My Accountant		
Total Other Expense		
Net Other Income		
Net Income	-6,829.86	169.2%