**Bike Walk Connecticut**

**Meeting of the Board of Directors**

**Wednesday, January 16, 2014**

**Bike Walk Connecticut HQ**

**56 Arbor Street, Suite 310A, Hartford, CT 06105**

Present: MaryEllen Thibodeau; Laura Baum, Sandy Fry, Stuart Popper, Kelly Rago, Chris Skelly, Ken Livingston , Emily Wolfe, Ray Willis

1. The meeting was called to order at 7:09 by MaryEllen Thibodeau.
2. Minutes of the December 12, 2013 Board meeting.

 Sandy Fry asked that the minutes be corrected to reflect the fact that she was not present at the December meeting.

Sandy moved to accept the minutes as corrected. Kelly Rago seconded, motion passed.

1. Officer Nominations and Director Reappointments

 Sandy presented the Nominating Committee’s proposed slate of nominees for 2014 Board of Directors and Officers, as follows:

Nominees for Board of Directors:

Terms ending in December 2015

Board Opening

Terms Ending in December 2016

Kelly Rago

Ray Willis

Emily Wolfe

Board Opening

Board Opening

Nominees for Officers:

President: Laura Baum

Vice President: Chris Brown

Treasurer: Ken Livingston

Secretary: Emily Wolfe

Assistant Treasurer: Open

Those continuing to serve on the Board:

Terms ending in 2014:

Ken Livingston

Stuart Popper

MaryEllen Thibodeau

Laura Baum

Chris Skelly

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Terms ending in 2015

Chris Brown

Richard Durishin

Gary Griffin

Beverly Hughes

Sandy moved the slate of members and officers. Bev seconded; motion passed.

1. Review and Accept 2013 Financial Report: Ken summarized the previously distributed financial statement, highlighting the following: The report showed a deficit of $4,000, but the original budget did not include a salary for Tara, so if we had not made the decision to add staff we would have had a surplus; the costs of the 2012 Annual Dinner were paid in 2013; there was a 27% increase in revenue.

 Laura Baum moved to accept the financial report. MaryEllen seconded. motion passed.

1. Program Update – Written reports were included in the Board package

 Annual Dinner – final numbers were not available but revenue exceeded previous year.

 Legislative Advocacy – Kelly reported on meeting with Beth Bye, chair of the state Senate Appropriations Committee about the need to strengthen the complete streets law

DPH Complete Streets grant – The Board reviewed the previously distributed cost allocation plan. MaryEllen moved to approve the plan. Bev seconded the motion; motion passed.

Bike to Work – This Committee still needs a chair.

Discover Hartford Bicycle Tour Partnership Proposal – The Board discussed the proposal from the CT Cycling Advancement Program to co-host a combined Discover Hartford Tour (10 and 20 miles) and CCAP’s Grand Fondo (40 and 80 mile routes).

Points raised included:

* Need to clarify roles of Bike Walk vs. CCAP
* Problems with giving up name/brand of our signature event
* Collaborating is a hedge against bad weather
* Kelly’s time could be redeployed if we had an organizational partner

The Board agreed that discussions with CCAP should continue and the Board should decide by the March board meeting.

1. Budget Proposal

Kelly reviewed the proposed budget line by line.

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Discussion focused on the bottom line, which showed a deficit of $10,000. Suggestions were made to increase income projection and reduce expenses.

There was general agreement that the issues of salary increases needed discussion separate from the Board’s budget review and that it was very important for the Board to develop policies related to setting salaries, salary increases and personnel matters in general.

It was agreed that the Board would develop those policies, keeping the salary expense open for further review.. On the budget, Kelly will edit and distribute to the Executive Committee for review at its next meeting.

1. Wrap Up, Review Adjourn

The next meeting of the Board will be March 12, 2014.

Meeting was adjourned at 9:00 pm

Respectfully submitted,

Emily Wolfe